

**QUOTE REQUEST FORM  
FOR  
TRANSLATION SERVICE**

If you wish to request a quote for the full cost of the translation of documents, please complete the information on this form and submit with your documents to ACEI.

**Your can either mail or FAX your documents to ACEI to obtain the quote.**

**Mailing Address:** ACEI P.O. Box 6908, Beverly Hills, CA 90212, USA  
**FAX#.** 310.275.3528

**Please PRINT of TYPE:**

**Name:** \_\_\_\_\_  
(Last/Family/Surname) (First Name) (Middle Name)

**Mailing Address:** \_\_\_\_\_  
(Street/P.O.Box#) (Apt./Unit/Flat/Suite#)

\_\_\_\_\_  
(City) (State/Province) (Zip Code) (Country)

**Tel:** ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
(Day) (Evening) (Cell/Mobile)

**Fax#:** ( ) \_\_\_\_\_ **Email:** \_\_\_\_\_

**Specify Language of Document:** \_\_\_\_\_

**RUSH (5-DAY Service):**  YES  NO  
**(Additional Fee: \$150)**

**Shipping & Handling:**

The shipping and handling/mailling fee of the translation once completed is an additional cost and not included in the cost quoted for the translation. Please select the method you wish to have the translations (2 sets) returned to you.

- First Class (domestic/US only) \$ 5.00
- Priority Mail (domestic/US only) \$12.00
- Air Mail (International) \$10.00
- Overnight Courier (domestic/US only) \$40.00
- Overnight Courier (International) \$70.00

**Signature:** \_\_\_\_\_ **Name in Print:** \_\_\_\_\_

**Date Submitted:** \_\_\_\_\_